

## Dixons Croxteth Academy Student Attendance Policy Academic Year 2025-26

The Dixons Croxteth Academy attendance policy is underpinned by the Dixons Academies Trust Attendance Student Policy 2025 [here](#).

Both policies are available on the academy website and are renewed annually by the Board of Trustees or as changes to legislation require. The policies are shared with all staff.

<b>Attendance aim for all students</b>	<ul style="list-style-type: none"> <li>• 97 – 100%</li> </ul>
<b>Minimum expected attendance</b>	<ul style="list-style-type: none"> <li>• 97%</li> </ul>
<b>Academy site opens</b>	<ul style="list-style-type: none"> <li>• 7.45am</li> </ul>
<b>Students must be on site by</b>	<ul style="list-style-type: none"> <li>• 8.15am</li> </ul>
<b>Register opens</b>	<ul style="list-style-type: none"> <li>• 8.20am</li> </ul>
<b>Register closes</b>	<ul style="list-style-type: none"> <li>• 8.50am</li> </ul>

<b>Key contacts</b>	<b>Name</b>	<b>Contact</b>
<b>Principal</b>	<ul style="list-style-type: none"> <li>• Iain Duggan</li> </ul>	<ul style="list-style-type: none"> <li>• IDuggan@dixonscr.com</li> </ul>
<b>Senior Attendance Champion SLT</b>	<ul style="list-style-type: none"> <li>• Mark Little</li> </ul>	<ul style="list-style-type: none"> <li>• mlittle@dixonscr.com</li> </ul>
<b>Attendance &amp; admissions manager</b>	<ul style="list-style-type: none"> <li>• Kate Doyle</li> </ul>	<ul style="list-style-type: none"> <li>• KDoyle@dixonscr.com</li> </ul>
<b>Designated Safeguarding Lead</b>	<ul style="list-style-type: none"> <li>• Mark Little</li> <li>• Ian Makin</li> </ul>	<ul style="list-style-type: none"> <li>• Mlittle@dixonscr.com</li> <li>• IMakin@dixonscr.com</li> </ul>
<b>SENDco</b>	<ul style="list-style-type: none"> <li>• Gabrielle Kelly</li> </ul>	<ul style="list-style-type: none"> <li>• GKelly@dixonscr.com</li> </ul>
<b>Safeguarding officer / Pastoral Support</b>	<ul style="list-style-type: none"> <li>• Leanne Cox</li> <li>• Pip Goodwin</li> <li>• Rebecca Bowers</li> </ul>	<ul style="list-style-type: none"> <li>• LCox@dixonscr.com</li> <li>• Pgoodwin@dixonscr.com</li> <li>• rbowers@dixonscr.com</li> </ul>
<b>Academy reception</b>	<ul style="list-style-type: none"> <li>• Jessica Skidmore</li> </ul>	<ul style="list-style-type: none"> <li>• JSkidmore@dixonscr.com</li> </ul>